

# DATA PROTECTION OFFICE NEWS

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## **Contact Details**

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## **DPO Newsletter 17**

### **Access to records of deceased patients**

As NHS England is the data controller for the records of deceased patients, the correct process for accessing these records is to direct people to PCSE at [pcse.accessrequests@nhs.net](mailto:pcse.accessrequests@nhs.net) or Tel: 0333 014 2884.

Increasingly though access requests are getting redirected back to the GP practice, with PCSE reporting that "they haven't received the records", or they "can't find them". Obviously, this can be very distressing for the relatives of the deceased and it adds to the workload demands of General Practices. I have therefore flagged this problem with Jenny Spiers, Information Governance Lead for Greater Manchester and Jenny has agreed to escalate the issue with the relevant person at NHS England.

### **NHS X Information Governance portal**

On October 1st, 2020 NHS X launched an Information Governance portal on behalf of the Health and Care IG panel. The online portal showcases IG advice not only for IG professionals but for patients, service users and health and care staff.

<https://www.nhsx.nhs.uk/information-governance/>

### **DSPT – NHS Data Security & Protection Toolkit**

Well done to all for completing your DSPT toolkit submission for 2019-20! I'm well aware it's an onerous task! I've just received notification from John Hodson, Security Information Assurance Lead at NHS Digital that the deadline for the 2020-21 submission has now been extended to 30th June 2021.

**Information Commissioner's Office registration**

As GP Practice DPO, I should be a point of contact for data subjects/ patients, as well as liaising with the ICO, monitoring compliance and providing advice and information to data controllers. I recently updated my DPO contact details on the ICO website for the GP practices I have DPO responsibility for. The ICO has sent an updated certificate to each practice and this should be displayed on your website, alongside your privacy notice.

If you require any further information, please do not hesitate to contact me at [jane.hilldpo@nhs.net](mailto:jane.hilldpo@nhs.net) or [westpenninelmc@btconnect.com](mailto:westpenninelmc@btconnect.com), or mobile 07951 530 417